## Milestone 3 - Part 6 - ThriveCart Adding Your Upsell Product - Process Map

This process map details how to add your Subscription Upsell product to your ThriveCart Account. Please read this entire document and watch the tutorial video before proceeding.

## Click Here To Watch The Process Map Video

## **Step 1. Add Your Upsell Product**

Click on Products in the main menu and click on the "Upsells" tab. Click on the blue "Create upsell" button. Choose "Digital" product when given the choice.

Under the **Upsell Settings > Options** tab enter your Subscription Upsell name under the Upsell name field. Then Click Next.

Under **Upsell Settings > Pricing** tab enter change Product Type to "Subscription." Enter your monthly billing price. Click Next.

Under **Upsell Settings > Tracking** click Next.

Under **Upsell Settings > Affiliates** click Next.

Under Fulfillment > After Purchase click Next.

Under **Behavior > Behavior Rules** click the blue Add Rule button and add the following rules.

- 1. This upsell is purchased > Add to Subscribers list.
- 2. This upsell is refunded > Remove from Subscribers list, add to buyers list.
- 3. A recurring payment fails > Remove from Subscribers list, add to buyers list.
- 4. A recurring payment is refunded > Remove from Subscribers list, add to buyers list.
- 5. A subscription is cancelled > Remove from Subscribers list, add to buyers list.

When finished, click on "Save My Upsell" and "Continue"

SUBSCRIPTION SCHOOL